

WILBOUR STUDIES STYLE SHEET

Brown University's Department of Egyptology and Ancient Western Asian Studies and Lockwood Press are willing to work with authors whose manuscripts have been accepted for publication to achieve a publication that accommodates insofar as possible the author's preferences within the overall design of the Wilbour Studies series. A number of general guidelines, however, should be observed.

REFERENCES

The two guiding principles are to avoid interrupting the flow of thought within the text and to make the work as easy as possible for the reader to use. For that reason, references within the body of the text (Harvard style) are discouraged, and footnotes rather than endnotes should be used. Footnotes should be placed, wherever possible, after major punctuation marks (semicolons or periods). If a sentence has several items that need a footnote, combine them into a single footnote at the end of the sentence whenever possible.

References in the footnotes should follow a modified Harvard style: e.g., "Author 2010, 177." Avoid the use of *ibid.*, *op.cit.*, and *idem*. For references of more than a single page, provide inclusive numbers: i.e., "Author 2010, 177–78" rather than "Author 2011, 177f." Page numbers do not need to be preceded by "p." or "pp.," but plates should be indicated as such: e.g., "Author 2010, pls. 21–22."

BIBLIOGRAPHY

All footnote references need a corresponding bibliographical entry. The bibliography should be arranged alphabetically by the author's last name. If more than one work of an author is cited, the works should be arranged chronologically from earliest to latest, with the author's name replaced by a five-em dash after the initial entry. If there is more than one work for a given year, use letters to distinguish them (e.g., 2010a, 2010b). Journal and series titles should be given in full, unless abbreviations are provided in a separate list (see below). Templates to follow are:

Author, Any. 2008. "Title of the article." *Journal Title* 77, 80–84.

———. 2008a. *Title of the Book*. Series Title 4. London: Publisher. (The publisher may be omitted, but be consistent one way or the other).

———. 2010. "Title of the article." In *Title of the Book*, ed. by Editor et al. (Series Title 7; London: Publisher), 177–90.

ADDITIONAL MATERIAL

As a courtesy to the reader, every work should have a list of all but the most common abbreviations (typically, titles of journals and series), and one or more indices. The order for most books will be as follows:

Front matter (paginated in Roman numerals beginning with i): Title page, dedication, contents, list of figures, list of tables, list of plates, foreword, preface, acknowledgements, introduction.

Text (paginated in Arabic numerals beginning with 1): Chapters, appendices, bibliography, list of abbreviations, indices. Plates (paginated in Arabic numerals, beginning with 1).

B.C.E. or B.C.

ca. not c.

ch. not Ch.